

**BSEP PLANNING & OVERSIGHT COMMITTEE MINUTES**

**November 18, 2014**

BUSD Offices –Technology Room 126  
2020 Bonar Street, Berkeley, CA 94702

**P&O Committee Members Present:**

Moshe Cohen, *Pre-K/Malcolm X*      Mimi Leinbach,  
Sergio Duran, *Arts Magnet*  
Bill Fleig, *Cragmont*  
Dawn Paxson, *Emerson/Willard*  
Shauna Rabinowitz, *Jefferson*  
Danielle Perez, *John Muir*  
Alanda Esteva, *LeConte (co-Rep)*  
Chris Martin, *LeConte (co-Chair)*  
Lea Baechler-Brabo, *Oxford*  
Laura Babitt, *Rosa Parks*  
Patrick Hamill, *Thousand Oaks*

P&O Committee Meeting. **The motion was approved with a showing of 18 hands, with 0 objections, and 2 abstentions.**

### 3. Orientation and Preview of 2014-15 Year

Natasha Beery, *BSEP Director* and Liz Karam, *BSEP Senior Budget Analyst*

Beery provided the following packet containing:

- *SGC Elections*
- *BSEP Planning & Oversight Committee Calendar 2014-15*
- *BSEP P&O Committee Orientation PowerPoint Slides, dated November 18, 2014*
- *BSEP Budget Planning and Reporting Timeline, dated 11/18/14*
- *BSEP Measure Planning Timeline Rev 11-5-14*
- The *BSEP Annual Plan Binder for 2014-15* was distributed

Beery thanked both continuing and new P&O members for their high turnout at the orientation. Beery and Karam began their presentation with an overview of the P&O Committee Orientation. Karam went over the outlines of state and local funding for BUSD. She noted that BSEP funds are supplementary to state aid and kept separate from other funding sources provided to the district. BSEP local property taxes are remitted to the district three times per year, and the net BSEP revenue is allocated according to percentages as defined in the BSEP Measure.

Beery went over the history of the BSEP Measure, its beginnings, influences, continuity and changes from 1986 through the current 2006 measure which expires in 2016. Beery noted that the BSEP Annual Plan FY 2014-15 binders contains the specific language of the BSEP Measure and suggested that the committee members become familiar with it the terms of the measure, and noted that BSEP funds provide about 20% of BUSD budget.

Beery explained that the BSEP monies are gathered from a special parcel tax based on square footage of improvements to commercial and residential properties. The revenue to BSEP increases in two ways – with a tax rate increase, which under the current measure can be adjusted by a Cost of Living Adjustment (COLA), or if there is an increase in the square footage of properties, as when new buildings are constructed.

Karam, in referring to the **BSEP Revenue Allocation 2014-15** slide, noted that the monies are collected centrally, then fees are paid to the City of Berkeley and Alameda County for preparing taxes, providing auditors and other costs, and then 2.0% of the net budget goes to Public Information Office and the Planning & Oversight support and then that net amount is distributed. This year's budget allocation totals \$24,773,586. Karam noted that BSEP also pays for "indirect costs" of 7.22% (or \$1,634,844), which are overhead costs that the district incurs as a result of the program (payroll, buTc 0 Tw -10(a)-167-1(qua)47 0 Td





hands, with 0 objections, and 1 abstention.

**6. Public Comment**

Max Cramer was acknowledged and introduced by Lazio as the BHS Student Representative to the P&O Committee. He is a Junior in the Academic Choice Learning Community.

**7. Approval of P&O Minutes of October 28, 2014**

**MOTION CARRIED (Simon/Babitt):** To approve the meeting minutes of the October 28, 2014 P&O Committee Meeting. **The motion was approved with a showing of 21 hands, with 0 objections, and 2 abstentions.**

**8. Chairperson's Comments**

*Co-Chairs Bruce Simon and Danielle Perez*

No comments were made.

**9. BSEP Director's Comments**

Natasha Beery, *BSEP Director*

Beery provided the following handouts:

- *BSEP Measure Planning Timeline, Rev 10-27-14*

Beery reminded the P&O Committee that it is a Brown Act committee, and she will provide more information to the committee about that as well as Robert's Rules. The purpose of the Brown Act is to ensure there is access to public meetings.

The BSEP Public Awareness Committee met to talk about the next Measure, although it will not be campaigning for the next Measure but will provide information about what BSEP is to the public. The committee will also help with increasing awareness of how BSEP funds are used in our schools. Beery noted that flyers with talking points were sent to the school principals.

Beery stated that Suzanne McCulloch, Visual and Performing Arts Program Supervisor invites members of the P&O to attend the next meeting of the Music/VAPA subcommittee on December 2, 2014 at 7:00pm at the VAPA Office (Willard Middle School Room D 19C, 2425 Stuart St., Berkeley 94705, Phone 510-644-8831. The Office is at the back/East side of the school).

**BSEP P&O Committee Minutes 11-18-14**