

**BSEP PLA052T2172t**

**2. Establish the Quorum/Approve Agenda**

**The quorum was approved with 14 voting members initially present**, with 16 total voting members present later in the meeting. 13 voting members are required for a quorum.

**MOTION CARRIED** (Hensley/Glimme): To approve the agenda of the February 10, 2015 P&O Committee Meeting. **The motion was approved unanimously.**

**3. Chairperson's Comments**

*Co-Chairs Danielle Perez and Bruce Simon*

No comments were made.

**4. BSEP Director's Comments**

Natasha Beery, *BSEP Director*

Beery, N. (2015, February 10). BSEP P&O Committee Meeting. Retrieved from [redacted]



**MOTION CARRIED (Glimme/Hamill):** To approve the recommendation for additional expenditure of funds for Tech Teacher Leaders from Technology in 2014-15. **The motion was approved unanimously.**

**9. BSEP Class Size Funds and “Teacher Template”**

Pauline Follansbee, Director of Fiscal Services

The following handouts were provided:

- *Part 1 CSR Necessary FTE-FY 2014-15 First Interim v 2014-11-23*
- *BSEP Teacher Template Cheat Sheet v. 2015-02-10*

Follansbee presented the Teacher Template and noted that she calculates the funding for the CSR as a straightforward mathematical calculation. The Teacher Template provides the background for the calculations to determine total classroom staffing (Necessary FTE/Full Time Equivalent-Staffing and Teachers), how much is paid from the General Fund, and BSEP, for budget adoption each year. Part of the calculations include the enrollment projections by school and site as given by Francisco Martinez, BUSD Admissions Manager. The calculation is the # of Teachers x Average Teacher Costs (fully loaded/including benefits) = Total cost for Teachers. Release times are included in the projections and are noted in the Release time column of the matrix in Part 1 of the Teacher Template.

Follansbee presented the CSR calculations in her handout by an “Example and Walkthrough” stating that “Part I-CSR,” the first three pages of the 5 pages are what is usually known as CSR (FTE) or “page 1” of the CSR. The following items were clarified or noted:

- Direct Support means all attendant costs per FTE.

the Measure. If one of the future scenarios includes classroom aides, it is a decision that may not necessarily impact the teacher template.

Follansbee presented the handout “Part I CSR Necessary FTE.” She stated this was based on projected enrollment information from Martinez by site and by grade and by applying formulas from the Measure, she gets the “Base.” She rounds up or down to get “whole” teachers, then ties it to the number of classrooms and makes sure that there are no differences. She noted the 0.55 at the bottom of the TK-Kinder section is also on page 1 of 5 as “TK and Kindergarten-Meas. A Necessary FTE.” This is picked up by BSEP funds. For grades 1

The following handout was provided:

- *BSEP Resources First Interim RY 2014-15*
- *BSEP (A summary of fund balance trajectories for BSEP resources to the end of the current measure as presented to the School Board on January 28, 2015)*

Beery stated that as the proposed resource budgets are presented, the committee and others will have to keep in mind the “sunset years” of the current Measure. Beery stated that as each resource budget is reviewed, tough decisions will have to be made with regard to the sustainability of resources and funds to the end of the Measure. CSR, Site Discretionary and VAPA are affected by lower or deficit fund balances, as these resources are affected by enrollment growth. This year the cost for the Music/VAPA release time teachers was paid for by BSEP and the General Fund (50/50).

Due to the new funding formula, there was a big shift last year in class size reduction requirements. While the State target is now a school-wide average of 24:1 in K-3, BUSD continues to be one of the few districts in the state that aims for a district average 20:1 for K-3 class size.

The resources with sustainable fund balances and that are currently the least worrisome are Public Information, Parent Outreach and Liig4(nd )2nf( )-10(.a)4(r)r10(r)3(m)f(s)-1(ou)-10s-6(s)-54(r)-17(F