

**BSEP PLANNING & OVERSIGHT COMMITTEE MINUTES**

**January 12, 2016**

BUSD Offices –Technology Room 126  
2020 Bonar Street, Berkeley, CA 94702

**P&O Committee Members Present:**

Eric van Dusen, *Cragmont (Co)*

Dawn Paxson, *Emerson*

Shauna Rabinowitz, *Jefferson*

Danielle Perez, *John Muir (co-Chair)*

Robert Collier, *LeConte (Co)*

Lily Howell, *Malcolm X*

John Eknoian, *Oxford*

Abby Wincher, *Longfellow*

Laura Babitt, *Rosa Parks*

Elisabeth Hensley, *King*

Bruce Simon, *King (co-Chair)*

Josh Irwin, *King (Alt)*

Catherine Huchting, *Willard*

Christine Meuris, *Willard*

Aaron Glimme, *Berkeley High*

John Lavine, *Berkeley High*

Catherine Lazio, *Berkeley High*

Christine Staples, *Berkeley High*

Ramal Lamar, *BTA*

Louise Harm, *Independent Study*

**P&O Committee Members Absent\*:**

Victoria Hritonenko, *Pre-K*

Madhu Marchesini, *Arts Magnet*

Bridgett Bernhard, *Arts Magnet (Alt)*

**1. Call to Order, Introductions & Site Reports**

20. There will be another hearing of the draft Measure in May with the finalization in June.

Beery thanked the P&O Committee in advance for their work in getting this done.

#### **5. Approval of Minutes December 8, 2015**

There was brief review allowed for the December 8, 2015 P&O Committee Meeting minutes. Paxson noted that she was the representative from Emerson and not Willard.

**MOTION CARRIED (Eknoian/Glimme):** To approve the meeting minutes of the December 8, 2015 P&O Committee Meeting with the correction noted by Paxson above. **The motion was approved unanimously.**

#### **6. Public Comment**

Paxson noted that she read the P&O statement at the Board meeting of December 9, 2015. She stated that she thought it was a good call to have waited to present the statement to the Board on that date as there were still some issues related to the Berkeley High incidents. The committee thanked Paxson for presenting the statement.

#### **7. BSEP Annual Report for FY 2014-15 and First Interim Fiscal Report for FY 2015-16**

Beery and Karam provided the following handouts:

- *Berkeley Public Schools Education Excellence Act of 2006 (BSEP/Measure A): Annual Report FY 2014-15 dated by interior memo January 12, 2016*
- *Berkeley Public Schools Education Excellence Act of 2006 (BSEP/Measure A): First Interim FY 2015-16 dated by interior memo January 12, 2016*

Beery stated she was thinking about the sequence of how the budget managers presented their narratives in December and how the budgets are presented in January. She felt that it can be confusing, particularly to new committee members. Beery is rethinking how we might want to do this next year so that December can really be more of an introduction/reintroduction to the programs without having to worry too much about the financial picture and really make this January meeting more about the financial picture.

The Annual Report, FY 2014-15, and the Interim Report, which is a snapshot of where this year's budget was as of the end of October 2015 were presented. Those two reports come together in January when both of those documents are ready, and it allows a connecting of dots: what did last year look like, what is this year shaping up to be and peering into the future by connecting those dots forward.

Beery began by giving a reminder of what these reports are, what the P&O's duty was with regard to these reports and why they are cz12 0 0 (t) 0.2 (h) 0.2 (t).2 (a) 00000000040

Karam explained the budget setup. The Revenue Allocation Summary shows expected revenue and how the money will be allocated to each of the purposes in the Measure. Beery and Karam clarified that Fund 4 is the name used in the accounting system for the monies which derive from the BSEP Measure of 2006. Fund 4 is segregated from the General Fund/Fund 1 so that it can be tracked clearly. The numbers are formatted so that the “actual” monies can be compared against what was budgeted. Beery noted there was very little difference in the actuals from what had been forecast.

Beery noted that within Fund 4, each of the purposes of the Measure has its own separate fund resource. Karam and Beery explained the first three budgets (CSR, Site Discretionary and Music/VAPA) in more detail and then took questions. Beery and Karam also connected the Annual Report and Interim Budget numbers.

Additional notes, questions and responses:

- The CSR “Page 1” Teacher Transfer is the amount transferred from BSEP to the General Fund to cover the cost of classroom teachers needed to meet class size goals. An overview of the “Teacher Template” will be presented at a future P&O meeting. The Teacher Template helps to calculate how many teachers are needed to meet the class size goals.
- There was a brief discussion on the complexities of the back and forth history between BSEP and the General Fund. In recent years, circumstances have changed as the General Fund has received partial restoration of state funding, and the School Board has worked with the GF and BSEP to make sure programs are provided for.
- Huchting suggested that if the General Fund “swells and compresses,” would it be

- With regard to Unallocated Prior Year Carryover and Reserves for the School Site Discretionary Program, the carryover is the unspent money from the prior year. This varies from site to site, depending on how they budget and spend their funds.
- Beery noted that the CSR and Music/VAPA budgets are most directly affected by enrollment growth and changing teacher costs that impact their trajectory. The P&O made a strong statement to the School Board last year and the year before

**BSEP P&O Committee Minutes 01-12-2016**  
**Official but not Adopted**

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